**ENTRY FORM – 2019**

**Africa’s Premier Recognition Programmes – AFRICA’S MOST INFLUENTIAL WOMAN IN BUSINESS AND GOVERNMENT - You have been independently nominated for Africa’s most prestigious recognition platform for women – Please refer to our website: www.ceomag.co.za**

Please complete the Entry Form below to the best of your ability.

**Bear the following in mind while you are completing the entry form:**

* These awards are about *YOU*, your contribution, your influence and not about the organisation you represent.
* Please complete this form and resubmit in Microsoft Word format. *No* handwritten entries will be accepted. Alternatively complete online at [www.miw.co.za](http://www.miw.co.za)
* Please complete ALL questions.
* All this documentation needs to be submitted to in order for an entry to be complete.

**1. PERSONAL INFORMATION**

|  |  |
| --- | --- |
| ***Full Names*** *\** |  |
| ***\*NB: Please note that this is how you will be identified throughout the process. Should you be a finalist, the name stated here is how the award will be announced on screen, in the publication and on the actual certificate.*** | |
| **Title (Ms/Dr/Prof/Adv./Hon)\*** |  |
| **Company/institution:** |  |
| **Designation/Position:**  **(CEO, MD, etc.)** |  |
| **Telephone:** |  |
| **Mobile:** |  |
| **Email:** |  |
| **Country & province/region:** |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **How long have you been in your current position?** | | | | | | | |
|  | 0-3 years |  | 4-10 years |  | | | 10 years + |
| **How many people do you manage?** | | | | | | | |
|  | 0-5 people |  | 6-15 people | |  | | 15 -20 people |
|  | 20-50 people |  | 50 - 100 people | |  | | 100+ people |
|  | | | | | | | |
| **Are you a citizen of Africa?** | | | | | | Yes | No |
| **If no, are you a resident of Africa?** | | | | | | Yes | No |
| **What country is your place of permanent residence?** | | | | | |  | |
| **Where is your place of birth?** | | | | | |  | |
| **Please provide your ID / passport number:** | | | | | |  | |

**SECTOR/INDUSTRY LIST (please tick your relevant sector/industry)**

1. Agencies and Regulatory Authorities

2. Agricultural

3. Arts and Culture

4. Automotive and Components

5. Aviation

6. Building and Construction

7. Business/Professional Service

8. Chemical, Pharmaceutical and Petrochemical

9. Education and Training: Academic

10. Education and Training: Private

11. Financial Services

12. Government – employed official

13. ICT

14. Lifetime Achiever

15. Logistics and Shipping

16. Manufacturing and Engineering

17. Media

18. Medical and veterinary

19. Mining

20. Public Enterprises

21. SME

22. Sport

23. Tourism and Leisure

24. Welfare and Civil Society Organisations (Including Non-Profit environment organisations)

25. Wholesale and Retail

**AFRICA’S MOST INFLUENTIAL WOMEN IN**

**BUSINESS AND GOVERNMENT 2019**

**Hosted by CEO Global (Pty) Ltd**

**CHECKLIST**

***Please ensure that the following is submitted to CEO Global:***

* Completed entry form
* Sector/Industry list
* Signature on terms and conditions form below
* A copy of your ID (Identity Document), passport or driver’s license
* Full professional Curriculum vitae (CV)
* High resolution photograph, in a JPG format, 2MB (2000KB), head to waist

***Specifications***

* **High Resolution**
* **No smaller than 2MB (2000KB), bigger is better**
* **Head to waist shot**
* **Clear, clean background**
* **JPG format**

**NO photographs will be accepted on the following points**

* **No scanned photos**
* **No photos in Word or PowerPoint**
* **No pixelated/ photo’s**
* **No ID photos**
* **No selfies**

**Terms and Conditions**

The terms and conditions contained herein regulate and govern Pan Africa’s Most Influential Woman In Business and Government Awards and related promotional material (hereinafter referred to as ‘MIW’), and pertain to all entrants and those who nominate them.

**Entering**

1. The entrant must be an African citizen or a permanent resident.
2. The entrant must be over the age of 18 (eighteen) at the time of MIW, unless otherwise stipulated.
3. Lifetime achievers may only enter the MIW awards again if they are active in a different sector to the one in which they have achieved the lifetime recognition. They need to have been active in this sector for 3 years.
4. Continental Winners may only enter after 5 years of winning their award.
5. Previous finalists, country winners and regional winners may enter MIW
6. The entrant must provide CEO Global with all documents as per the checklist.
7. The deadline for entries is stated on the MIW promotional material. Late entries will not be accepted.
8. CEO Global reserves the right to verify any information provided by the entrant.
9. CEO Global reserves the right to limit the number of entries made by an entrant.
10. Non-executive board members should not be nominated – the aim of MIW is to recognise women who exercise daily operational influence in their organisations.
11. The nomination process is confidential, and entrant will not be given the details of the individual who nominated them.

**Judging Process**

1. The outcome of MIW is subject to the decision of the judges appointed for the various judging rounds, and their decision is final.
2. A MIW judge is not eligible to enter, nor to judge the entry of a company or department in which he or she may be involved in any capacity.
3. The right remains within the judging panel to change the sector in which the entrant entered.

**Winners and Finalists**

1. Winners and finalists will be announced at various regional events across the continent.
2. CEO Global shall be entitled to publish information and photographs of the winners and finalists, and the MIW results, on its website, in its publications and in promotional material, without liability on the part of CEO Global (including remuneration for the use of such material).
3. Should CEO Global decide to issue prizes and/or framed certificates, and should these not be claimed within 30 (thirty) days of the prize-winner being announced, the prize-winner forfeits the prize and CEO Global reserves the right to re-award or dispose of the prize.
4. Prizes may not be exchanged for cash or any other prize, nor are they transferable.
5. CEO Global reserves the right to re-award any prize to another finalist in any category should the winner be disqualified for non-compliance with these terms and conditions at any time.
6. Finalists and winners will make themselves available for future road shows and/or interviews during their reign as winner or finalist.
7. Finalists and winners agree to be interviewed by the media.
8. CEO Global reserves the right to withdraw any prize/recognition at any time should a winner or finalist become involved in any corporate malfeasance.
9. Finalists are responsible for their own travel and accommodation arrangements and cost of attending the Recognition Event, there is no entry cost associated with accepting a nomination and entering the recognition programme.

**Material and Correspondence**

1. CEO Global will not be held responsible for any mistakes or discrepancies contained in any MIW promotional material.
2. At the conclusion of MIW, all copies of submissions will be destroyed. Nominees are advised to keep copies of relevant material.
3. CEO Global is entitled, at its sole discretion, to retain photographs, videos or documentation received from or taken of any MIW entrant for promotional, marketing or other purposes.
4. CEO Global and its agents are not responsible for lost, delayed, misdirected, unintelligible and/or incomplete electronic mails; telephone calls; electronic hardware and software programmes; network, broadband connection and computer malfunctions, failures and difficulties; errors in transmission; or any condition caused by events beyond the control of CEO Global that may cause MIW to be disrupted or corrupted.

**Cancellation, Suspension or Amendment**

1. CEO Global reserves the right, at its sole discretion, to cancel, suspend or change MIW.
2. In such event, all nominees agree to waive any rights that they may have had in terms of MIW, and acknowledge that they have no recourse against CEO Global and its employees, agents, partners, suppliers, judges, sponsors and/or promoters.

**General**

1. Entrants agree not to hold CEO Global and its employees, agents, partners, suppliers, judges, sponsors and/or promoters responsible for any damages, losses, claims and/or actions of any kind, including those of third parties, in connection with MIW. The nominee further indemnifies CEO Global, without limitation, against claims related to personal injuries, death, property damage, publicity rights, defamation and invasion of privacy.
2. The agreement or transaction entered into, or payment made by or under it, will not give rise to any legal relationship, rights, duties or consequences whatsoever, nor enforceable by law.
3. Any violation or attempt to violate any of the above terms and conditions will result in the immediate disqualification of the nominee.
4. By participating in MIW, nominees agree to be bound by the terms and conditions.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, declare that the information provided to CEO Global is, to the best of my knowledge, true and correct in all aspects, and that this is binding on my conscience. I, the undersigned, agree to and understand the above terms and conditions, agree to comply fully with the contents of this document and any other document ancillary thereto, and acknowledge that failure to do so will result in disqualification.

**Signed on this, the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_\_.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature**